RIFFA VIEWS INTERNATIONAL SCHOOL

RV IS

مدرسة الرفاع فيوز الدولية

Community Playbook:

Building our Future Together

MESSAGE FROM HEAD OF SCHOOL

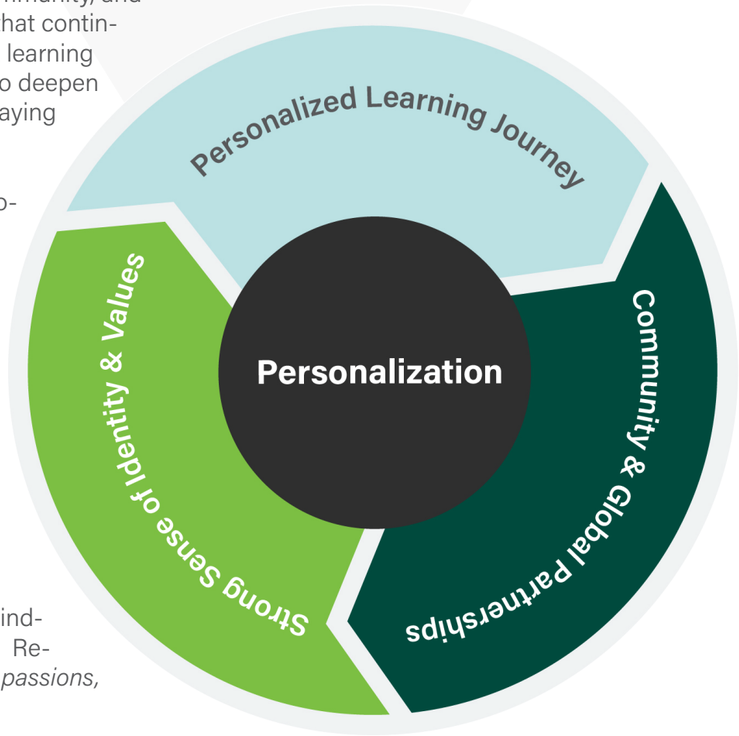
The strength of RVIS lies in its community, and it is a testament to our community, and in particular our students and teachers, the continuity of rigorous learning that continued during Virtual School. In addition, our students gained greater agency, learning how to navigate independently with great success. As well, we were able to deepen our commitment to personalization, community and connection, thereby staying true to our mission and goals.

In February, when we shifted to Virtual School, we were responding to a global crisis. As we plan for the future, we are no longer in crisis mode. Over these past months, we have consulted with experts, fellow international schools, and our community. We have gathered a great deal of data and we have reflected on our learning and experiences.

We are pleased to present our ***Community Playbook*** which is informed by our community needs. A team of teachers from across disciplines and divisions met together in June to develop our reopening scenarios so that we may move forward in service of our goals and the needs of the future. We present three scenarios for reopening. We will continue to adhere to guidelines presented by the Bahrain COVID-19 Task Force, the Ministry of Education, and the Ministry of Health.

As we plan for the future, it will be important that we maintain our agility mindset as we may be required to shift between scenarios as the future unfolds. Regardless of scenario, we will ensure we remain true to our mission to *ignite passions, personalize the journey, and impact through action.*

Tara Waudby
Head of School



STAYING TRUE TO OUR MISSION

Guiding Principles

Community Agreements

Ignite **Personalize** **Impact**

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RE-ENTRY PLAN

The MoE and MoH allows for schools to open

NO → **Virtual School**
RVIS will provide a full program so students continue to receive the highest quality of education.

YES

RVIS has implemented the necessary guidelines on campus based on MoE and MoH requirements.

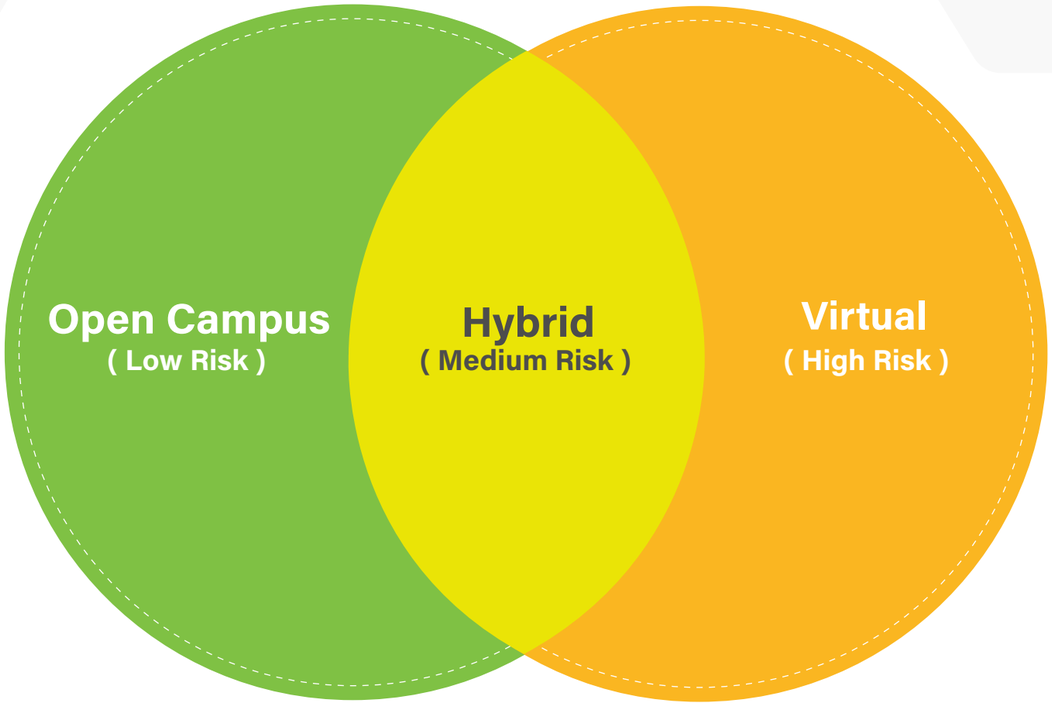
NO → **Open Campus**
All students and staff are able to be on campus with no social or physical distancing restrictions.

YES

Social and Physical distancing required

YES

Hybrid
The campus is open with safety measures in place according to the MoH and MoE.



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SCENARIO GRID

	Campus Status	Learning Environment	Communication	Personalization /Student Agency	Collaboration Amongst Students	Feedback	Assessment	Scheduling	IGNITE Day
Open Campus	Campus is open	Mostly on campus.	Blend of virtual and in-person. Email, Seesaw (K-2), Google Classroom (3 +)	IGNITE Day Varied Assessment Types; Project-Based Learning; Opportunities for Asynchronous and Blended options in Secondary	Whole class with potential of virtual groups for community building	In-person and digital; conferring & Office Hours	Performance- and Project-Based Authentic/Creative Flexible Open-ended and Continuous Portfolios	Mainly synchronous with opportunity for asynchronous in secondary	Every Tuesday with opportunities for blended or virtual in Secondary. Cohorts and Badging opportunities. Potential students to design/co-create their own seminars. Specialized transition seminars for designated year groups. Intramurals, House activities, Arabic Enrichment, Electives, Clubs, Committees and Enrichment and support.
Hybrid	Campus is open with a low density model in place	On campus and digital spaces. Synchronous learning focuses on collaboration, discussion, connection in Cohort groups and on MEET. Asynchronous learning allows for independence & agency on SeeSaw and Google Classroom.	Blend of virtual and in-person. Email, Seesaw (K-2), Google Classroom (3 +)	IGNITE Day Varied Assessment Types; Project-Based Learning; student-led scheduling template for asynchronous time	Small in-person cohorts and virtual groups for community building	In-person and digital; conferring & Office Hours	Performance- and Project-Based Authentic/Creative Flexible Open-ended and Continuous Portfolios	Asynchronous and synchronous according to cohort groups Office Hours scheduled.	Every Tuesday. Virtually and in person seminars offered. Weekly advisory meetings. Cohorts and Badging opportunities. Potential students to design/co-create their own seminars. Specialized transition seminars for designated year groups.
Virtual	Campus is closed	Digital spaces including MEETs for Synchronous learning; SeeSaw & Google Classroom for Asynchronous learning	Entirely virtual Consistent across school using email, parent google meets, Seesaw (K-2), Google Classroom (3 +)	IGNITE Day Varied Assessment Types; Project-Based Learning; student-led scheduling template for asynchronous time	Large and small virtual groups for community building	Digital in multiple forms; 1:1 & small group conferring & Office Hours	Performance- and Project-Based Authentic/Creative Flexible Open-ended and Continuous Portfolios 1:1 Oral Assessments	Asynchronous and synchronous with a focus on establishing student-led Healthy Daily Routines	Tuesdays, including advisory with the addition of virtual seminars in secondary. Cohorts and Badging opportunities. Potential students to design/co-create their own seminars. Specialized transition seminars for designated year groups.

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DEFINITION & TOOLS

Synchronous

Definition
Learning that happens in real-time

Purpose
Connection, discussion, mini lesson, immediate feedback, opportunity to collaborate with peers

Examples
Scheduled meetings to interact with new content; work collaboratively on Google Slides; live instruction/demonstration; presentations

Asynchronous

Definition
Learning happens on the student's own time without real-time requirements

Purpose
Agency, independence, learner centered

Examples
Students can work independently on assignments/homework/projects; re-watch lessons created by teachers; flipped learning; project based learning

	Definition	Purpose	Examples
Seesaw	Platform & Portfolio for EC - grade 2	Connection, lesson and assignment submissions	Embedded activities; students share learning; connect with each other; post videos
Google Suite	Platform & portfolio for grades 3-12	Able to share content, foster collaboration and communication, deliver assignments asynchronously	Video conferencing, small groups collaborating on presentations, formative assessment
Powerschool	Web-based student information system. (Grades 6-12)	Used to communicate academic progress to students and parents.	Student assignment grades posted for parents and students to view

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HYBRID/BLENDED MODEL

What might a Blended rotation look like at RVIS?

In a blended scenario, we will operate a low density model. This means that students may be on campus 40-50% of their time while leveraging off campus opportunities for both synchronous and asynchronous learning the remaining 50-60% of the time, thereby taking advantage of the skills and independence gained during Virtual School. Some students may still opt for 100% off-campus learning.

In our blended model, students will be assigned to Dolphin Pods A or B. In their Dolphin Pods:

- Personalized student pods will help mitigate the risk of viral spread.
- Student pod members will share one classroom.
- Student pod composition will remain consistent.
- Faculty will rotate between classrooms, instead of students.
- Students will not mix with their peers in other student pods.
- Science labs, art studios, gynasiums, and innovation spaces will be assign to specific student pods at designated times.
- Outdoor spaces will be assigned to individual student pods.

In planning for our blended model and based on community feedback, we have prioritized families remaining in the same pod rotation. However, there may be grade levels such as Nursery and PreK that require variations to the overall schedule.

On the right, we propose three possible scenarios for our Blended Model. We will make our decisions closer to the start of school. All decisions will be made in accordance with MOE Guidelines.

Possibility A: Alternating Days

	ON CAMPUS	VIRTUAL
SUN	Dolphin Pods A	Dolphin Pods B
MON	Dolphin Pods B	Dolphin Pods A
TUE	IGNITE DAY	
WED	Dolphin Pods A	Dolphin Pods B
THU	Dolphin Pods B	Dolphin Pods A

Possibility B: Half Days

	ON CAMPUS	VIRTUAL
MORNING	Dolphin Pods A	Dolphin Pods B
AFTERNOON	Dolphin Pods B	Dolphin Pods A

Possibility C: Alternating Weeks

	ON CAMPUS	VIRTUAL
WEEK 1	Dolphin Pods A	Dolphin Pods B
WEEK 2	Dolphin Pods B	Dolphin Pods A

On Campus

- Students will remain in class and teachers will rotate to students
- Students will access specialist spaces with their pods
- Frequent breaks will be provided

Virtual

- Small Group Meetings
- 1:1 meetings as required
- Asynchronous work time

IGNITE Day

IGNITE day will continue to be a day for our students to ignite passions. The model will likely be a blended model with on campus time in pods and online options for mixed groups to engage in learning together.

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VIRTUAL 3.0

Elementary Schedule

The goal of Virtual School is to ensure learning continues if RVIS is unable to open campus. While the timetable will look different from a traditional school day, the learning will continue so our students continue to receive the highest quality of education.

Teachers will continue to offer a rigorous program of learning and assessment by:

- providing a high level of detail for all learning experiences
- specifying formative and summative assessments submission procedures
- continuing to assess via projects, 1:1 conversations, oral defense and tests
- where possible we encourage and will offer online group conversations (e.g. Meet).

	SUN	MON	TUE	WED	THU
8:00 - 12:00	**Homeroom Time** • Daily Class Meetings • Small Group Meetings • 1:1 meetings as required • Asynchronous work time		IGNITE DAY	**Homeroom Time** • Daily Class Meetings • Small Group Meetings • 1:1 meetings as required • Asynchronous work time	
12:00 - 3:00	**Specialist Time** • Arabic, IS, Citizenship • Rotation of PE, Music, Art			**Specialist Time** • Arabic, IS, Citizenship • Rotation of PE, Music, Art	

Secondary Schedule

	SUN	MON	TUE	WED	THU
8:30 - 8:45	Advisory Check In	Advisory Check In	Advisory Block	Advisory Check In	Advisory Check In
9:00 - 9:45	A1	B1		A1*	B1*
10:00 - 10:45	A2	B2	IGNITE DAY	A2*	B2*
11:00 - 12:30	Office Hours	Office Hours		Office Hours	Office Hours
1:00 - 1:45	A3	B3		A3*	B3*
2:00 - 2:45	A4	B4		A4*	B4*

OPEN CAMPUS

We look forward to the day when we are able to greet our families each morning and see the smiling faces of our community. Students will continue to experience small class sizes and personalized learning journeys in a caring environment. Parents will be able to enjoy a coffee at our coffee shop or attend a parent workshop in LEVEL 5.

We will resume scheduled classes

We will incorporate blended learning and office hours

OPEN CAMPUS

We will continue to provide distance learning opportunities

We will continue to provide asynchronous learning time

HEALTH & WELLBEING

Through programs, practices and expectations, a dedication to wellness is part of our commitment to personalization for all students.

Regardless of a Virtual, Hybrid or Open campus, we remain committed to our values and responsibilities to ensure a safe, happy and collaborative community for all.

We also commit to uphold policy, expectations and programs of support our families such as:

- Learning Support
- Counselling
- Online Safety
- Child Protection

As we implement or transition between models of learning the following are examples of practices that will ensure well being remains a top priority:

We will provide considered health and wellbeing processes such as meetings and orientation events for both students and teachers

Foster connections through shared experiences (e.g. movie by small viewing groups, virtual, or drive in)

Develop Protocol to ID, Track, and Intervene for students and staff with health or wellbeing concerns

Develop community relationships and resources (or world-wide resources and connections) to deal with situational trauma and events (clinical psychologists, programs, etc)

Continue school traditions (assembly, celebrations, spirit week, etc.) through virtual modes

Create RVIS Virtual meets Channel: for Ignite and 'down time' activities

Dedicated lessons on health, wellness, social-emotional, academic, career (both as pull-outs and embedded in classes)

SAFETY & OPERATIONS

Our approach to safety will be based on four key areas: Reduced student density and physical distancing; Health checks and preventative hygiene measures; Cleaning and sanitizing; Communication and training.

As a school we will:

- Adhere to health and safety guidelines as set by the Bahrain Ministry of Health, Ministry of Education and WHO
- Provide training, modelling and support for students and staff related to health measures and procedures to mitigate the risk of COVID-19
- Apply physical distancing while still promoting social interaction
- Develop and implement sound health checks and screening for anyone entering the campus.
- Communicate and educate on preventative health measures
- Implement thorough and frequent cleaning sanitation practices throughout the campus and on school provided transportation

Reduced Student Density and Physical Distancing

Health Checks and Preventative Hygiene Measures

Cleaning and Sanitizing

Communication and Training

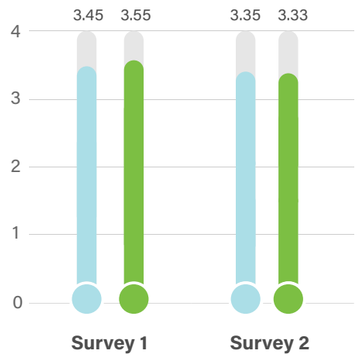
RVIS will develop Operation Plans for areas that require enhanced measures to reduce health risks. These areas will include: bus transportation; campus access, movement and security; food services; student activities; nurses office.

As a school we will:

1. Develop and implement operational plans in the best interest of the health and safety of everyone on our campus.
2. We will develop clear and sustainable operational plans that take into account our school context and what we value
3. Ensure timely communication of plans and training with all stakeholders and service providers

DATA COLLECTION

Parent Survey Results



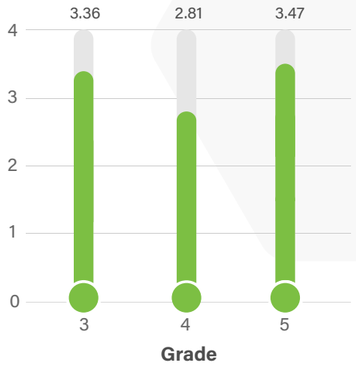
Family Satisfaction with Virtual School

Happiness with Virtual School

Support from RVIS with Virtual School

Note: Scale is 1-4(Lowest to Highest)

ES Student Survey Results



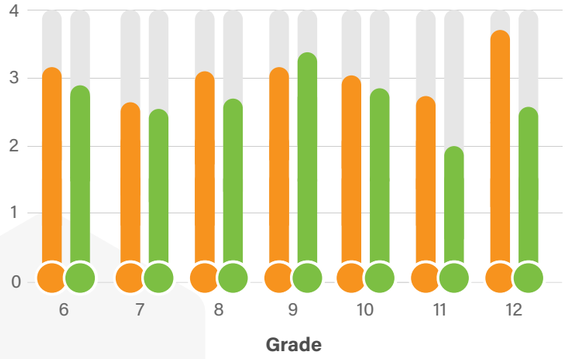
Virtual School Rating per Grade

Students Rating

The graph on the left shows Upper-Elementary Students satisfaction with Virtual School

Note: Scale is 1-4(Lowest to Highest)

SS Student Survey Results



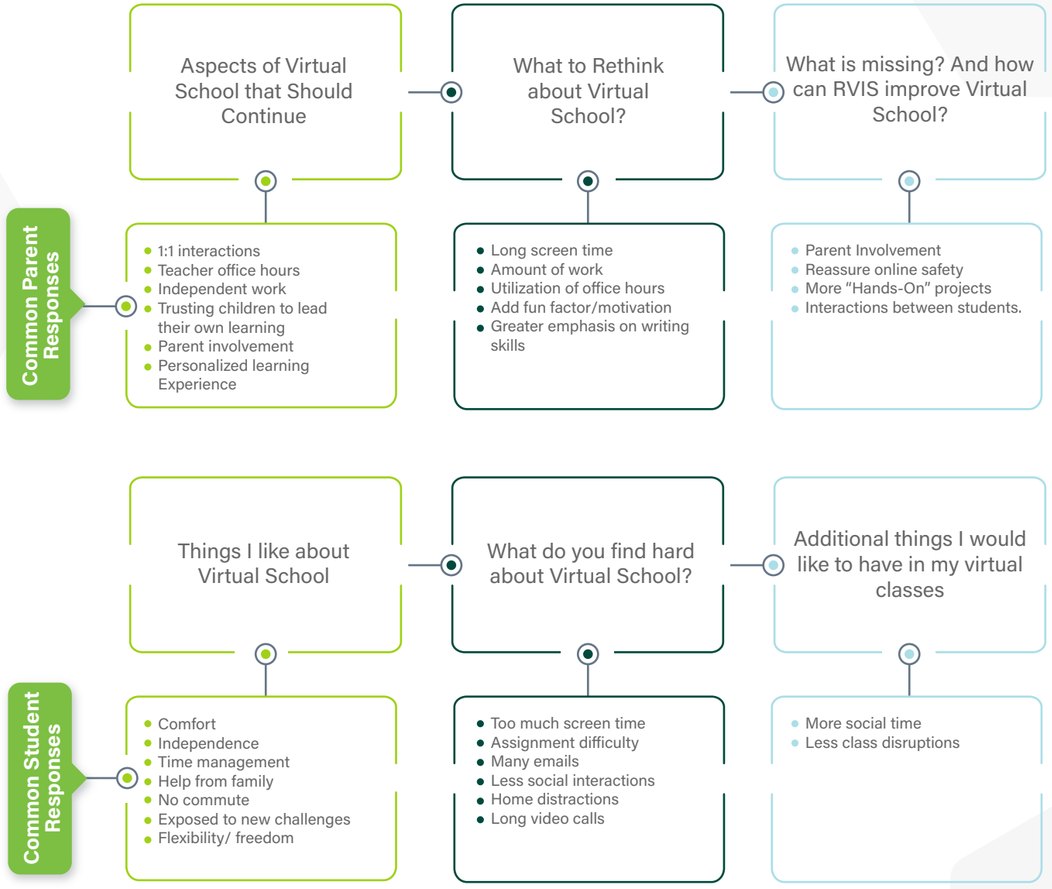
Virtual Ratings Per Grade

Academically

Emotionally

The graph on the left shows Secondary Students satisfaction with Virtual School in two aspects (Academically and Emotionally)

Note: Scale is 1-4(Lowest to Highest)



FREQUENTLY ASKED QUESTIONS

What if my child is not in the same cohort as his/her friend?

Our community data surfaced the need to ensure families remain together, so we have developed our hybrid model around this priority. Student Pods are designed to minimize contact. If your child is not with his or her closest friends, there is still opportunity to connect virtually. Please remember that this is temporary, and as soon as it is safe, we will all be together again on campus.

Will we offer ASAs?

The plan is to offer ASA's when it is safe to do so. In the meantime, we hope to explore Virtual Clubs, Committees and ASA's in line with MOE guidelines.

Will we offer reduced tuition?

RVIS was able to offer a slightly reduced tuition during April, May and June due to the aid offered by the Bahraini Government. However, this aid was temporary in response to the immediate crisis and is not ongoing. Our operating budget remains unchanged, and as a not-for-profit organization, we rely on our fees to maintain the highest levels of service. We continue to offer the highest standard of education with a commitment to personalized learning for each student.

Why don't we have all of our classes in real time? What is the purpose of offering both synchronous and asynchronous learning?

Our model is based on research and study around online instructional delivery models. The prevailing research has led RVIS to develop a balanced model of learning that allows students to have home routines that distribute online/screen time, physical activities, non-online/screen time learning and, of course, family time across the days and weeks of online learning. Some of our students are in different time zones, making a totally synchronous program impractical.

How many students will be in each Dolphin Pod?

We will adhere to Ministry Guidelines for physical distancing to develop capacity limits for all indoor spaces and rooms. Capacity numbers will be posted on the door to every indoor space.

Students will be split in half to develop the pods, so depending on class numbers, we anticipate Dolphin Pods ranging from 5-12 students. Please note that our priority in developing pods is for families to maintain the same schedule for all of their children.

What if I do not feel comfortable sending my child back to school?

We recognize that the needs of each family will vary. As a small school focused on personalization, we will ensure we work with each family to meet their needs to the extent possible. Students who do not wish to join on-campus pods may continue their learning virtually. Should we resume an Open Campus model, families may still opt to learn virtually until they feel it is safe to return.

Will we offer Athletic opportunities?

We are involved in three competitive Leagues - OASIS, COMESA and BSSL. We have plans in place in each League for a November or January start. In November, we will start with sports that involve little to no contact between competitors, such as Badminton, Tennis, Table Tennis, Golf and X-Country. Should the start date be pushed to January, these sports will shift too, to the late April/May, after the 3 major sports. Modified seasons will take place for Volleyball, Football and Basketball starting in January and will include a series of Tournament style events.

The BPSL, involving Elementary School students, will start in January and run Tournaments in: Basketball, Football, Netball and Athletics. Swimming is considered a safe activity (WHO Guidelines) as long as clear Health and Safety guidelines are put in place.

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OUR FUTURE WILL REQUIRE

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